



Cincinnati Central School District

SEAL OF CIVIC READINESS

SEAL OF CIVIC READINESS:

EXTRA-CURRICULAR PROGRAM and WORK-BASED EXPERIENCE STUDENT REVIEW and REFLECTION RUBRIC

Key Points:

- In order to earn the .5 points a student must earn the score of “Satisfactory” in every rubric category.
- If a student scores “Developing/Incomplete” in any rubric category, comments will be provided as to how the student can improve their score.
- After receiving their initial score and comments, a student can resubmit their Extra-Curricular Program/Work-Based Experience Student Review and Reflection one additional time.
- A student is always more than welcome to meet with the Seal of Civic Readiness Committee to discuss their score and comments prior to the resubmission of their work.

	Satisfactory	Developing/ Incomplete	Score/Comments
<u>Extra-Curricular/ Work-Experience Log:</u> Required student and parent information and signatures.	Student has provided all required information and signatures.	Student has failed to provide all required information and signatures.	
<u>Extra-Curricular/ Work-Experience Log:</u> Log completion and accuracy.	Student has provided a complete and accurate activity/experience log.	Student has failed to provide a completed and/or accurate activity/experience log.	
<u>Extra-Curricular/ Work-Experience Log:</u> Advisor/employer Evaluation Form	A completed advisor/employer evaluation form has been received for every program/experience listed on the log. Each form completed reflects active and positive participation by the student in the listed program/experience.	A completed advisor/employer evaluation form has not been received for every program/experience listed on the log. Completed forms do not reflect active and positive participation by the student in the listed program/experience.	
<u>Civic Experiences:</u> Context/setting and the purpose of the program(s)/experience(s).	Student clearly explains when and why they chose to participate in the program(s)/experience(s) as well as the purpose of the program(s)/ experience(s).	Student fails to explain when and why they chose to participate in the program(s)/experience(s) and/or the purpose of the program(s)/experience(s).	

	Satisfactory	Developing/ Incomplete	Score/Comments
<u>Civic Experiences:</u> Your role in the extra-curricular program(s) or work-based experience(s).	Student clearly identifies and explains their role(s) in the extra-curricular program(s) or work-based experience(s).	Student fails to clearly identify their role(s) in the extra-curricular program(s) or work-based experience(s).	
<u>Civic Experiences:</u> Key ideas presented in the program(s)/experience(s).	Student clearly conveys the key ideas presented in the program(s)/experience(s).	Student fails to clearly identify the key ideas presented in the program(s)/experience(s).	
<u>Civic Knowledge:</u> Identification of an element of civic knowledge.	Student clearly identifies at least one element of civic knowledge from the list provided that was increased as a result of participating in the program(s)/experience(s).	Student fails to clearly identify at least one element of civic knowledge from the list provided that was increased as a result of participating in the program(s)/experience(s).	
<u>Civic Knowledge:</u> Explain and provide examples of how the course increased your civic knowledge.	Student clearly explains and provides examples of how the program(s)/experience(s) increased their civic knowledge.	Student fails to clearly explain and/or provide examples of how the program(s)/experience(s) increased their civic knowledge.	
<u>Civic Skills, Actions and Mindsets:</u> Identification of an element of civic skills and actions.	Student clearly identifies at least one element of civic skills and actions from the list provided that was increased as a result of participating in the program(s)/experience(s).	Student fails to clearly identify at least one element of civic skills and actions from the list provided that was increased as a result of participating in the program(s)/experience(s).	
<u>Civic Skills, Actions and Mindsets:</u> Explain and provide examples of how the program(s)/experience(s) increased your civic skills and actions.	Student clearly explains and provides examples of how the program(s)/experience(s) increased their civic skills and actions.	Student fails to clearly explain and/or provide examples of how the program(s)/experience(s) increased their civic skills and actions.	

	Satisfactory	Developing/ Incomplete	Score/Comments
<u>Civic Skills, Actions and Mindsets:</u> Identification of an element of civic mindsets.	Student clearly identifies at least one element of civic mindsets from the list provided that was increased as a result of participating in the program(s)/ experience(s).	Student fails to clearly identify at least one element of civic mindsets from the list provided that was increased as a result of participating in the program(s)/ experience(s).	
<u>Civic Skills, Actions and Mindsets:</u> Explain and provide examples of how the program(s)/ experience(s) increased your civic mindset.	Student clearly explains and provides examples of how the program(s)/ experience(s) increased their civic mindsets.	Student fails to clearly explain and/or provide examples of how the program(s)/ experience(s) increased their civic mindsets.	
<u>Review/Reflection Overall Assessment:</u> Depth of Arguments and Analysis	Student clearly identifies answers to required questions and provides strong support and analysis. Student also meets or exceeds total word counts for each required section.	Student does not clearly provide answers to required questions and/or provide strong support and analysis. This can be reflected by the answers provided and/or through a failure to meet the total word count for required sections.	
<u>Review/Reflection Overall Assessment:</u> Product Review	Student product reflects proper spelling, grammar, and punctuation. Student work also shows commendable thought and effort.	Student product fails to reflect a commendable level of thought and effort, including the need for writing edits and modifications.	
<u>Student Acknowledgement of Guidelines</u>	Student has signed the Student Acknowledgement of Guidelines on the Elective Course Student Review and Reflection form	Student has not signed the Student Acknowledgement of Guidelines on the Elective Course Student Review and Reflection form	

Additional Comments/Notes (not required):